



<u>Video</u>	<u>Chapter</u>	Title and Description
Video 1	1	ABACI SME PACK overview
		Video intro
		Host intro
		Purpose of this demo slide
		Provide basic training for ABACI core modules
		Get you up and running at reduced
		cost
		Allow you to implement the product at your own pace
		Additional implementation can be done when you're ready
		Does not limit our ability to expand the system as necessary
		Designed for TV
		Design overview slide
		ABACI is written and compiled using PowerBuilder Databases
		ODBC drivers
		SQL Anywhere database
		System Requirements Slide
		Recommended operating system Windows 2000 and up
		While we can't tell you precisely, here are the general requirements
		Local area network
		Ethernet network running at 100MB
		Windows 2000 server or greater
		Minimum server requirement
		Minimum workstation requirement
		System Features Slide
		Integration with Microsoft Office applications
		Product Setup
		Installing ABACI
		Installing the database
		ABACI INI file
		Basic System Data Concepts
		ABACI Icon
		Login Screen
		Navigating through ABACI Slide
		Keyboard and Mouse Commands Slide
		Hot keys
	1	Icon Overview
		Search popup
		Search select
		Insert
		Delete
		Save
		ABACI Program Manager
		Close program
		1





<u>Video</u>	<u>Chapter</u>	Title and Description
	2	Close ABACI Super Query Super Query Query Retrieve Search Condtion  ABACI Core Product Overview Inventory System  Manufacturing Management Product Costing Finance STATUS Use of Status Slide  Effect of integration of adding and deleting information  Recommended Business Types Business Types Overview Repetitive Manufacturing Custom Manufacturing Distribution Service refer to another video
Video 2		Queries and Super Queries Super Query Modules Data views Creating reports Exporting Printing  Module Query Functions Creating reports Exporting Printing Printing Printing
Video 3	1	System Administration Overview Login screen User names and passwords Administrative





<u>Video</u>	Chapter	<u>Title and Description</u>
	2	Tools System Setup Security Setup Security Pic Things to Think About Type of access users should have Whether to allow delete rights
	3	Module Master Creating new modules Securing modules
	4	Menu Designer  Creating new menu Change menu Programming a zoom-in
	5	Employee Master Create users Just systems users or all users (shop floor) Attach menu's to users
	6	Screen Editing User Screen Editing Administrative Screen Editing
Video 4	1	Data Setup Preparation  Discuss differences between modules and sub-tables  Modules have a search feature  All modules and tables export  Effect of integration on data  Inserting and deleting (cascades)  Record creation strategies  Use of  templates  Data Importing  Item, supplier, customer
	2	Data Setup - Financial Modules
	3	Currency Table
	4 5	Currency Detail Account Table
	5 6	Chart of Accounts
	7	Currency Account
		3





<u>Video</u>	<u>Chapter</u>	<u>Title and Description</u>
	8	Suppliers and
		Terms
		Supplier Master Overview Chart
	9	Pay Terms
	10	Ship Terms
	11	Payment Method
	12	Tax Table
	13	FOB
	14	Supplier Master
	15	Contact Master
Video 5	1	Inventory System Setup
	2	Inventory System Setup
	3	Inventory System Overview Diagram
	4	Warehouse Table
	5 6	Bin Master Location Master
	7	UOM Tables
	8	UOM Conversion
	9	Inventory Class
	10	Tariff Code
	11	Product Groups
		Creating Product Groups
		Use of sub-group
	12	Use of definitions and categories  Planner
	12	Table
	12	Item Master
		What is the Item Master?
		Show composition chart
		Select update insert delete
		Item Types Chart Review first tab
		Review first tab  Review each item type
		Review use of product groups and inventory classes in reporting and costing
		Use of make percentage
		Effect of manufacturing lead times (Schedule Type)
		Effect of purchased lead-times
		Approved supplier list
		Item copy templates Create records
		Review finished records
Video 6	1	Inventory Transactions
		4





<u>Video</u>	<u>Chapter</u>	<u>Title and Description</u>
	2	Transaction Overview
		What is a transaction?
		Transaction Data Flow
	,	Chart Period Table
	3 4	Shop Calendar
	5	Plus Adjust
	,	Plus Adjust Chart
		Perform a plus adjust
	6	Minus Adjust
		Minus Adjust
		Chart
	_	Perform a plus adjust
	7	Transfer Adjust
		<b>Transfer Adjust Chart</b> Perform a transfer
	8	Item Count
	Ů	Item Count Chart
		Perform an Item Count
		Cycle Counting Procedure
	9	Bin Count
		Bin Count Chart
		Perform a bin count
	10	Purchase Order Receive
		Purchase Order Receive
		Chart  Povious briefly, refer to other section
	11	Review briefly, refer to other section  Work Order Transactions
		WO Receive/WO Flush
		WO Receive Chart
		Review briefly, refer to other section
		Backflushing, picking, floor stock
	12	Shipping Transaction Chart
		Review briefly, refer to other section
	13	Transaction Reason Codes
	14	Physical Inventory
	17	Physical Inventory Recommended Procedure
		inysical Inventory Recommended i roccadie
		Difference between a physical and a cycle count
	15	Physical Control Center
	16	Physical
		Entry
		E CONTRACTOR OF THE PROPERTY O
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<u>Video</u>	<u>Chapter</u>	<u>Title and Description</u>
	17 18	Physical Report Start a physical Takes a picture of the inventory values Creates tag number set Create tag numbers Change tag numbers after count Check for missing tags Process for comparing physical to previous inventory Upload Physical Review transactions created
	19	Inventory
	20	Inquiries Inventory
	21	Overview Inventory
	22	Summary Inventory Detail
	23	Transaction Summary
	24	Inquiry Transaction Detail Inquiry
	25	Other Inventory Transaction Inquiries Inventory Activity Summary/Detail Inventory History Inquiry Shipping Transaction Inquiry
Video 7	1	Engineering System Engineering System Overview Chart Costing System Overview Chart Review Standard and actual costing (medium detail)
	2	Bill of Material BOM SLIDE 1  Module Features BOM SLIDE 2  Strategies  Creating Bills of Material  Effective Dates  By Products





<u>Video</u>	<u>Chapter</u>	Title and Description
		Revisions
		Copying
		Strategies for Custom Manufacturing
		Phantom
	_	Explain that every level not a phantom needs a work order
	3	Routing System Setup
		Routing System Overview Chart
		Routing SLIDE 1
		Features
	4	Pay Group
		List of standard and actual pay rates
		Attach pay rate to employee master
		Used in costing
	5	Operation Table
		Standard operations
		Service operations
		Setup operations
	_	Amortized block of time
	6	Work Center Department
		Setting up a work center department
	7	Work Center
		Overhead rates
		Departments
		Planner
		Start Time and End Time
		Work Center Bins
		Work Center Efficiency Calc
	8	Quality Procedures
		Creating procedures Revision Levels
	9	Routing Drawing
	J	Rodding Drawing
		Creating drawings
		Viewer in system setup
	10	Routing
		Engineering System Overview Chart
		Creating Routing
		Operations
		Setup operations
		Pay Group Alternate Work Centers
		Production Operations
		Queue Times
		The state of the s
		7





<u>Video</u>	<u>Chapter</u>	Title and Description
		Add drawings and procedures
		Rate setting
		mechanisms Receive OP
	11	Routing Material
		Create attachments for operations
		Material must be marked backflushing in Item Master
	12	Routing Material
		Creating Routing Material
		Effective dates
	13	Picking vs backflushing vs floor stock in Item Master  Spec Master
	13	SpecMaster SLIDE
		1
		Review use of spec master
		Cannot create purchased parts here
	14	BOM Mass Change
		How to use
Video 8	1	Inventory Management
		Inventory Management Overview Chart
		(repeat)
		Inventory Management Prequisites Inventory Management
		Chart
	2	Sales Order
		System
		Different types of Sales Order modules
		Refer configurator to another video
		Sales Order Overview Chart
		Available Sales Order Modules
		Sales Order Module Tour (on screen)
		Sales Order System
		Modules
	3	Sales Order System Setup Modules
	4	Sales Order Setup
	5 6	Sales Order User Setup Sales Order
	0	Location
	7	Sales Rep Table
	8	Sales Region Table
	9	Customer Class
	10	Customer Budget
	11	Commission Table
		8





<u>Video</u>	<u>Chapter</u>	Title and Description
	12	Sales Price Groups
		Setting up price groups
		Set up a catalog
		Set up deals for one specific customer
	13	Customer Master
		Customer Master Overview  Review address tab
		Review Description tab
		Review Terms tabs
		Review pricing attachments
		review SKU table
		Review Stats
		Review Credit
		Transport Lead Time - effect on Ship Date
Video 9	1	Sales Order Standard
		Sales Order Types Slide
		Sales Order Types
		StandAlone Quotation
		Close Expired
		Quotes
		Blanket and Release
		Template
		Create Invoice
		Describe during accouting
		Create Cash Receive
		Describe during accounting Credit Management
		Describe during accounting
		Acknowledgements
		Pricing
		Check Inventory
		Release WO from Sales Order
	2	Sales Order Rev 3 (Configurator)
		SO Priority
		Scheduling Lock Update WO Seq
		Calculate Pricing button
		Release WO from Sales Order
	3	Estimating
		Inherit estimate to Sales Order 3
		9





<u>Video</u>	<u>Chapter</u>	<u>Title and Description</u>
Video 10	1	Shipping Modules
	2	Sales Order Picking Management
		Sales Order Picking
	_	Flowchart
	3	Shipping Manager
	4 5	Pick List Master
	5 6	Shipping Queue Pick List Receive
	7	Ship From Pick List
	8	Export Invoice
	9	Standard Shipping
	10	Shipping
	11	Packing Slip
		Master
	12	Shipping By Customer
	13	Sales Reporting
		Sales History Inquiry
		Sales Order Inquiry
		Sales Order Detail Inquiry
		Sales Budget Analysis Report
		Booked Sales Report
		Open Sales Report
		Daily Sales Report
		Customer Sales Report
		Available to Ship Available to Promise
		Available to Promise
Video 11	14	Purchasing
		Purchasing System Overview Chart
		Methods of Release Slide
	15	Purchasing System Setup Modules
	16	Purchase Order Setup
	17	Purchase Order User Setup
	18 19	Buyer Table
	19	PO Price Groups PO Price Group Features
		Slide
	20	Purchase Order Entry
		Purchase Order Types Slide
		Enter in a stand alone
		Enter a quotation
		Copy to standalone
		Enter a template
		Copy to standalone
		10
		10





<u>Video</u>	<u>Chapter</u>	Title and Description
	21	Create blanket Do release from blankets Review what MRP sees Purchase Order Receive PO Accrual Purchase Order Receive Transaction Overview
	22	Chart Purchase Order Reports PO Inquiry PO Detail Inquir PO Receive Inquiry
Video 12	1	Work Orders What is a Work Order Chart Work Order Overview Chart Work Order System Features Slide Modules that create Work Orders Work Order Types Work Order Creation Strategies
	2	Work Order Setup
	3	Review fields and tabs Create Work Order from BOM Create Work Order from Batch Control table Create Work Order Using Item Create Work Order from Estimate Create Maintenance Work Order Work Orders for Custom Item using a template Insert material Insert Routing Release WO from SO5 Release Work Order from Inventory Plan Work Orders with ByProducts  Setup operations Basic scheduling Queue Times Receive OP Effects of Shop Calendar Effects of Item Master Order Paramaters
Video 13	1	Work Order Picking Overview WO Picking
		11





<u>Video</u>	Chapter	<u>Title and Description</u>
		Manager WO Picking Queue
		WO Pick List
		Receive WO Pick List Inquiry
	2	Work Order
	_	Receive
		Work Order Receive Transaction Overview
		Manual
		How Status Works
		Bin Defaults
		Scrap Reporting
		Quality TR Code
		Close Line  Dicking vs. backflushing vs. floor stock sottings in Itom Master
		Picking vs backflushing vs floor stock settings in Item Master Receive OP
	3	Work Order
	,	Reports
		Default work order document
		Batch Printing orders
		Work Order Inquiry
		Work Order Operation Inquiry
		Work Order Material Inquiry
	_	Getting barcode on WO document
	4	Scheduling
		Overview Scheduling Concepts Slides
		(2)
		Work Center Master effects
		Lead-time Stack within
		MRP
		Basic Scheduling
		Routings and MRP Planned settings
	5	Queue times  Work Center Capacity
	,	Inquiry
	6	Scheduling Module
	7	Schedule Recalc
	8	Scheduling
		Reports
		Work Order Inquiry
		Work Center Scheduling
Video 14	1	MRP
7.000 17	_	Planning
		What is
		MRP?
		12





<u>Video</u>	Chapter	<u>Title and Description</u>
		MRP Overview Flow Chart
		MRP prerequisites
		Item Master Parameters
		Order Minimum
		Order Multiple
		Days of Supply
		Safety Stock
		Expedite
		Days
		Shrinkage
		Approved Suppliers
		The MRP Process
		Show Inventory Management Chart
		The MRP Process Consider
		This
		Better MRP Slide1
		Better MRP Slide2
		How MRP Plans an Order (3 slides)
		MRP Strategies
		Review Industry-based scenarios
		JIT
		KanBan
		Demand Flow
		Repetitive
		Job-based
		Executing MRP FlowChart
		Release through levels
	2	MRP Demand Management
	2	Forecast Master
	2	Forecast Consume Sales Plan
	3	Master Schedule
		Master Schedule
	4	MRP System Setup
	7	MRP System Setup Slide
	5	MRP
	3	Running MRP
	6	Inventory Plan
	Ŭ	Inventory Plan Overview Slide
	7	Mass Order
	_	Release
		Releasing Orders in MRP
Video 15		MRP Mass Order Release continued
	2	Shortage Inquiry
		Shortage Inquiry Overview Slide
		13





<u>Video</u>	<u>Chapter</u>	<u>Title and Description</u>
	3	Date Shortage
		Date Shortage Overview Slide
	4	MRP Message Inquiry
		MRP Message Overview Slide
	_	
	5	Manufacturing
		Management  Manufacturing Management Overview Slide
	6	Quality
	Ŭ	Management
		Quality Management System Overview Slide (2)
		Routing Instruction Mechanisms
		Review Quality Procedure module again
		Review Routing Drawing module again
		Show System Setup settings
	7	Working with QP's and RD's in a Work Order
	7 8	Quality Transaction Code Quality Transaction Entry
	9	Quality Transaction Edit
	10	Quality Inquiry Modules
		Quality Type Inquiry
		Quality Transaction Inquiry
Video 16	1	<b>Time and Attendance</b> Time and Attendance Overview Chart Time and Attendance Slide Employee Master Settings Attach Pay Groups
	2	Time Clock
		Setting up a user
		Producing employee cards
	_	Clock in/out
	3 4	Time Clock Edit
	4 5	Time Clock Inquiry Time and Attendance
	3	Employee Master Settings
		Demonstrate module
		- 1-11-1-11-1
	6	Shop Floor Reporting
		Shop Floor Reporting Overview
		Shop Floor Reporting Things to Consider
		Setup
		14





<u>Video</u>	<u>Chapter</u>	Title and Description
		operations? Gangs available Effect on Costing  Shop Floor Reporting Module Setting up a user Setting up work orders and scanning tools
		Work Order Setup module settings
		Setting up a User Employee Master Settings Open Job Review job open Production Suspend Resume Close Work Order Receive
		Review Costing on WO Cost Tab Start Indirect
	7	Close Indirect  Time Adjust  Adjusting reported times  Review Work Order Receive Transaction created  Work Order Receive Transaction Slide  Review Undo
	8 9	Shop Floor Inquiry Time and Attendance Reports Direct Indirect Inquiry Indirect Labour Inquiry Labour Efficiency Material Efficiency
Video 17	1	Capacity Management





<u>Video</u>	<u>Chapter</u>	Title and Description	
		Capacity Management Overview Chart	
		Review Shop Calendar	
		Review Shop Calendar  Review Scheduling	
		Review Work Center Capacity Inquiry	
		Review Manpower Requirements	
		Review Flampower Requirements	
	2	Product Costing	
		Costing Overview Chart	
		Product Costing Features	
		Slide	
		Product Costing Overview	
		Slide Cost Pollup Stratogy	
		Cost Rollup Strategy Spec Master Cost Rollup	
		WO Cost Rollup	
		Standard Cost Rollup	
		ABC Classifications	
		Categorization	
		Product Sub-Groups	
		Inventory Class	
		Product Costing Process	
		Purchased Items	
		Manufactured Items	
		Standard Cost Overview	
		Slide	
		Actual Material Cost Slide	
		Manufacturing Actual Cost	
		Slide	
		Costing System Setup  Work Center Settings	
		Overhead	
		By Percentage	
		By Overhead	
		Amount	
		Set up inventory classes	
	_	Cont. De lleve	
	3	Cost Rollup	
		Review Labour Calculation	
		Review Setup Operations Review Batch	
		Qty	
		Review Overhead Calculation	
		By percentage labour	
		By overhead amount	
		Review Material Calculation	
		Sorting, unchecking, and writing back	





<u>Video</u>	Chapter	Title and Description
		Cost Editor
		Using Cost Editor
	4	Work Order Cost Detail
	5	Costing Reports
		Margin Report
		Projected Margin
		Cost Summary
		Item Cost Comparison Report
Video 18	1	Accounting
		Accounting Overview Chart
		Accounting System Features Slide
		Undo
		GL Posting
		Accounting Setup Procedure
		Review Initial Tables from Video 4
		Review function of Location Master, Currency Account
		Accounting System Setup Accounting Activation Process
		Run out AP
		Balance AR
		Contact ABACI for AR uploading
		Performing your opening entry
		Use of offset
		account
		You must have a retained earnings and a current earnings account
	2	General Ledger Overview
		Chart of Accounts1
		Review Chart of Accounts
		Review account table settings and effect on
		reports  You must have one retained earnings and one current earnings account
	3	Period Control
		Period Controls Overview Slide
		Review Period Table
		Review setting up Shop Calendar
		Review period control using Accounting Setup
	4	Currency Management
		Currency Management Overview Slide
		Review Currency Table and Currency Detail
		Review how to change currency in periods
		Review how currency locks into documents and transactions
	5	Journal 
	6	Entry Journal Entry Template
	O	
		17





<u>Video</u>	<u>Chapter</u>	<u>Title and Description</u>
	7	GL Posting
	8	Period End Processing
		Period End Process Slide
	9	Period End History Update
	10	Period End
		Reports
		WIP Inquiry
		Inventory Value Inquiry
		Inventory Movement Other Reports
	11	Bank
		Reconciliation
	12	Year End
	13	GL Reports and Inquiries
		Accounting Activity Inquiry
		GL Transaction Inquiry
	14	Accounts
		Receivable
		Accounts Receivable Overview Chart
		Accounts Receivable Process Overview (2 Slides)
	15	Credit
		Management Credit Management Overview Slide
		Credit Watch
		Customer Master Stats Tab
		Customer Master Setup
		AR Aging - Credit Watch
		Update Credit Watch
		Contract and Order Limits
		Approval
		Process
	16	AR System Setup
	17	AR User Setup
	18	AR Payment Type
	19 20	AR Invoice Generator
	20 21	AR Invoice AR Credit Memo
	21 22	Shipping Transaction
	22	Release
Video 19	1	AR Interest Generator
		Customer Master Settings
		Interest Flag
	_	Interest Rate
	2	AR Payment
		Receive Payment Receive Inquiry
		18





<u>Video</u>	Chapter	Title and Description
	3	AR Reports
		- AR Aging - Credit Watch
		AR Aging
		AR Customer Statement
		AR Summary Inquiry
		AR History
		Booked AR
		Bill and Hold
		AR Aging - Credit Watch
	4	Accounts Payable
		Accounts Payable Overview Chart
		Accounts Payable Process Overview (2 Slides)
	5	Accrual Management
		Review accrual management process
	6	PO Transaction Close
	7	PO Accrual Report
	8	AP System Setup
	9	AP Payment Type
	40	Check numbers
	10	AP Invoice
		Create AP Invoice from PO Receive
		Create AP Invoice from Supplier
		Affect on inventory average calc
	11	Affect on inventory  AP Debit Memo
	12	Payment Management
	13	AP Payment
	13	Setting Up Your
		Cheques
		Print a Cheque
		Print a Cheque for Miscellaneous
	14	AP Payment Approval
	15	AP Auto Payment
	16	AP Check Reconciliation
	17	AP Reports
		AP Aging
		AP Cash Requirements
		AP Supplier Statement
	18	Executive Information
		System
		Putting your logo on the forms
	40	Sales and Business Analysis Slide
	19	Business Overview
		Daily History Update
		Sales Analysis
		19





<u>Video</u>	<u>Chapter</u>	Title and Description
	20	Margin Reports
		Sales History
		Inquiry
	21	SO Performance
		Sales Budget Analysis Report
		Supply Chain and Manufacturing Analysis Slide
		Purchase Price Variance
	22	PO Performance
		Manufacturing Analysis
		Capacity Analysis
		Manpower Requirements
		Work Order Inquiry and Work Order Operation Inquiry
		Time Clock Inquiry and Shop Floor Inquiry
		Labour and Material Efficiency
		Scrap and Quality Inquiries
	23	WO Performance
		Cost and Finance  Monthly Revenue
		COGS Evaluation Report
		Bank Reconcilliation
		Item Cost Comparison
		Costed Bill of Material
		Inventory Value
		WIP Inquiry
		Inventory Movement
		Commission
	24	Accounting Activity Inquiry
	25	GL Transaction Inquiry
	26	Account History Inquiry
		20